

**MINUTES OF THE CITY OF LAS VEGAS CITY COUNCIL REGULAR MEETING HELD
ON WEDNESDAY, JANUARY 12, 2022 AT 5:30 P.M. IN THE CITY COUNCIL
CHAMBERS.**

MAYOR: Louie A. Trujillo

COUNCILORS: David G. Romero *via Google Meets*
Elaine Rodriguez *arrived at 5:31 pm*
Michael L. Montoya
David Ulibarri

ALSO PRESENT: Leo Maestas, City Manager
Casandra Fresquez, City Clerk
Scott Aaron, City Attorney
Caleb Marquez, Sergeant at Arms

CALL TO ORDER

Mayor Trujillo called the meeting to order at 5:30 pm.

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Mayor Trujillo asked for a moment of silence for all those who have been affected by COVID-19 and those who have passed away from it. Mayor Trujillo asked to keep hospital workers, nurses, churches, first responders and last responders in our prayers.

APPROVAL OF AGENDA

City Clerk Fresquez recommended an amendment to the agenda, removing the presentation by O'Rourke Media Group.

Councilor Romero made a motion to approve the agenda as amended. Councilor Montoya seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

| | | | |
|------------------|-----|--------------------|-----|
| David Ulibarri | Yes | Michael L. Montoya | Yes |
| Elaine Rodriquez | Yes | David G. Romero | Yes |

City Clerk Fresquez advised the motion carried.

PUBLIC INPUT

Margo Segura from the Marketing Committee advised as a committee they were disbanding. Ms. Segura advised they felt like there was a lack of communication between them and the City.

MAYOR'S APPOINTMENTS/REPORTS AND RECOGNITIONS/PROCLAMATIONS

Mayor Trujillo advised the City received a \$10,000 grant for an art installation program and thanked the Arts Council for assisting in the grant application.

COUNCILORS' REPORTS

Councilor Rodriquez advised she's received calls from residents stating they are happy with the Ice Rink and like that it's centrally located. Councilor Rodriquez stated it's nice to bring recreational activities for the community. Councilor Rodriquez advised she's received calls regarding the back in parking. Councilor Rodriquez stated she did not like that the Council couldn't ask questions about the disbanding of the Marketing Committee.

Councilor Romero advised the Ice Rink performed to their expectations by providing tourism. Councilor Romero advised that the Riverwalk and Rodriguez Complex made the list for funding through the New Mexico Department of Tourism. Councilor Romero thanked City Manager Maestas and all the staff for getting the Ice Rink set up.

CITY MANAGER'S REPORT

City Manager Maestas gave a report on the following:

- Welcomed new employees to the City of Las Vegas
- Welcomed new businesses
- Code Enforcement demolition update
 - Moreno/South Pacific Gas Station
 - 659 Sapello Street
 - Issues with other properties
- Business Licence update
 - 77 are outstanding
- Ongoing City Projects
- Rink data
 - 310 riders
- Santa Fe Lodgers Tax group to publish the City's Visitors Guide

City Manager Maestas thanked all departments for helping with all events.

Councilor Montoya asked for an update regarding the funding for the museum at the Fire department in old town. Councilor Montoya discussed the code enforcement issues around town and advised they are following the process and ordinance. Councilor Montoya asked for City Manager Maestas to give notice to the public when auctions are happening. Councilor Montoya thanked City Manager Maestas for giving them a clear report on what's happening.

APPROVAL OF MINUTES

Councilor Montoya made a motion to approve the minutes for December 8 and December 15, 2021. Councilor Ulibarri seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

| | | | |
|------------------|-----|--------------------|-----|
| Elaine Rodriquez | Yes | Michael L. Montoya | Yes |
| David G. Romero | Yes | David Ulibarri | Yes |

City Clerk Fresquez advised the motion carried.

BUSINESS ITEMS

1. Request approval of Resolution No. 22-01, a budget adjustment for the 2021-2022 Fiscal year.

Finance Director Jesus Baquera discussed the budget adjustment for revenue and expense in funds 217 for Special Legislative Appropriations for the Senior Center, 280 for Recreation Center to purchase uniforms for youth activities, 104 for Airport Operations for hanger rentals and 106 for Santa in the Park.

Mayor Trujillo asked if they always purchase uniforms for the Recreation Center.

Finance Director Baquera advised they collected \$70,000 and are using \$33,078 from that to purchase the uniforms.

Councilor Montoya stated they scheduled their Finance Advisory Committee meeting on a holiday so they had to reschedule it for January 18, 2022.

Councilor Montoya made a motion to approve Resolution No. 22-01. Councilor Rodriquez seconded the motion.

Resolution 22-01 was presented as follows:

CITY OF LAS VEGAS, NEW MEXICO
Resolution No. 22-01
A RESOLUTION TO MAKE BUDGET ADJUSTMENT FOR THE
2021-2022 FISCAL YEAR

WHEREAS, the Governing Body of Las Vegas has developed a budget adjustment request for fiscal year 2021-22; and

WHEREAS, said budget was developed on basis of increases in revenues, expenditures and transfer (in) out through cooperation with all user departments, elected officials and other department supervisors. Please see attached schedule: and,

WHEREAS, the City of Las Vegas is in need of making a budget adjustment in the 2021-2022 fiscal Year budget to include an increase to revenue and expenditure increase to Fund 217 in the amount of \$1,725,700. An increase to revenue and expenditure to Fund 280 in the amount of \$33,078. An increase to revenue and expenditure to Fund 104 in the amount of \$24,000. An increase to revenue and expenditure to Fund 106 in the amount of \$4,000 and,

WHEREAS, the Governing Body finds that the budget adjustment request should be as it meets the requirements as currently determined for fiscal year 2021-22, and,

NOW, THEREFORE BE IT RESOLVED the City Council of the City of Las Vegas, that the recitals and any exhibits are incorporated herein by reference and the Governing Body hereby approves the aforementioned budget

adjustment request and respectfully request approval from the Local Governing Division of the Department of Finance and Administration.

ACCEPTED AND APPROVED this ____ day of January 2022.

Mayor Louie A. Trujillo

ATTEST: Reviewed and approved as to legal sufficiency only:

Casandra Fresquez, City Clerk Scott Aaron, City Attorney

Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

| | | | |
|------------------|-----|--------------------|-----|
| David Ulibarri | Yes | David G. Romero | Yes |
| Elaine Rodriquez | Yes | Michael L. Montoya | Yes |

City Clerk Fresquez advised the motion carried.

2. Request approval of Resolution 22-02 to apply for the American Rescue Plan Act (ARPA) grant offer in the amount of \$22,000.00 for the City of Las Vegas Municipal Airport.

Utilities Director Maria Gilvarry advised the City was offered an opportunity to apply for the ARPA grant and it was presented to the Airport board and the Utility Advisory Committee and both are in support of the grant.

Councilor Montoya made a motion to approve Resolution No. 22-02. Councilor Ulibarri seconded the motion.

Resolution 22-02 was presented as follows:

CITY OF LAS VEGAS, NEW MEXICO
Resolution No. 22-02

A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR THE AIRPORT RESCUE GRANT PROGRAM ("ARGP")

WHEREAS, the City of Las Vegas Municipal Airport is eligible to apply for the Federal Aviation Administration's American Rescue Plan Act of 2021 ("ARPA") grant offer # 3-35-0025-022-2022 in the amount of Twenty Two Thousand Dollars (\$22,000); and

WHEREAS, the grant will provide economic relief to airports in response to the COVID-19 pandemic; and

WHEREAS, the grant offering will be used for costs related to operations, personnel, cleaning and sanitization within the City of Las Vegas Municipal Airport upon FAA approval.

THEREFORE, BE IT RESOLVED by the City Council of the City of Las Vegas that the recitals are hereby incorporated herein by reference, and the City Council hereby approves the submission of an application for the FAA ARPA grant offer for the City's municipal airport.

PASSED, APPROVED AND ADOPTED this ____ day of January 12, 2022.

Louie A. Trujillo, Mayor

ATTEST:

Reviewed and approved as to legal sufficiency only:

Casandra Fresquez, City Clerk

Scott Aaron, City Attorney

Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

| | | | |
|------------------|-----|--------------------|-----|
| Elaine Rodriquez | Yes | Michael L. Montoya | Yes |
| David Ulibarri | Yes | David G. Romero | Yes |

City Clerk Fresquez advised the motion carried.

3. Request approval to proceed with the contract for Detainee Confinement with San Miguel County Detention Center.

City Manager Maestas advised when he started the contract between the City of Las Vegas and San Miguel County Detention Center had expired in 2019. City Manager Maestas advised the terms of the contract would remain the same as the original contract.

Mayor Trujillo asked why it took so long for them to know the contract expired.

City Manager Maestas advised he could not answer that and was unsure why the previous administration did not go through the process.

Mayor Trujillo asked if the Attorney reviewed it.

City Attorney Aaron advised that he did look at it, and it appeared that the Detention Center was approaching the Police Chief and there had been turnovers every year that might have delayed the contract.

Discussion took place regarding how much they pay per year and a solution to prevent contracts from expiring.

Councilor Montoya made a motion to approve the contract for Detainee Confinement with San Miguel County Detention Center. Councilor Romero seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

| | | | |
|--------------------|-----|------------------|-----|
| Michael L. Montoya | Yes | Elaine Rodriguez | Yes |
| David G. Romero | Yes | David Ulibarri | Yes |

City Clerk Fresquez advised the motion carried.

4. Request approval of Resolution No. 22-03 restructuring the City of Las Vegas Organizational Chart.

City Manager Maestas discussed the hiring of specific positions that did not exist in the organizational charts with discrepancies between the listed titles on the organizational chart versus what was in the HR files versus the S1's on the budget. City Manager Maestas advised what is being presented is how it stands with some positions that need to be filled that did not exist in other departments. City Manager Maestas advised that there are some big changes to include adding a Deputy City Manager, changing the Paralegal to a part-time Administrative position for City Attorney, adding a Director in Public Works, and adding an Accountant Tech in the Finance department.

Discussion took place regarding the fiscal impact for the Public Works Director position.

Councilor Rodriguez asked what department Code Enforcement falls under.

City Manager Maestas advised it was currently under the Community Development department because it coincides with the Planning and Zoning department.

Discussion took place regarding the Deputy City Manager position, frozen positions at the Police department, the need for (4) Investigators, and positions for the Parks and Recreation departments.

Councilor Montoya thanked Utilities Director Gilvarry for all she's done for the Streets department.

Councilor Rodriguez asked if the Deputy City Manager position would be open to the public.

City Manager Maestas advised they would be moving April Gonzales into the Deputy City Manager position.

Councilor Romero asked about an additional Fire Inspector.

City Manager Maestas advised that additional duties for fire inspections had already been given to a position within the Fire department.

Councilor Montoya advised he agreed with adding an additional Fire Inspector.

Councilor Montoya made a motion to approve Resolution No. 22-03 with the addition of a Fire Inspector position. Councilor Romero seconded the motion.

Resolution 22-03 was presented as follows:

**CITY OF LAS VEGAS, NEW MEXICO
Resolution No. 22-03**

A RESOLUTION OF THE CITY OF LAS VEGAS REPEALING AND REPLACING RESOLUTION NO. 20-59 RESTRUCTURING OF THE CITY OF LAS VEGAS ORGANIZATIONAL CHART.

WHEREAS, the City of Las Vegas (the "City") is required to abide by the provisions set forth by the City of Las Vegas Municipal Charter adopted March 2, 2012 ("the Charter"); and

WHEREAS, the City Council passed Resolution 20-59, which reorganized the City's structure; and

WHEREAS, Section 5.07(B) of the Charter states "Each department shall be under the supervision of a department director, subject to the direction and supervision of the City Manager"; and

WHEREAS, the Charter permits the City Manager to establish such departments as are necessary for efficient administration of the City and modify the City organizational structure upon City Council approval.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Las Vegas that the recitals are incorporated herein by reference and the Governing Body hereby repeals Resolution No. 20-59 and replaces it with this Resolution, including the attached reorganizational chart.

APPROVED AND ADOPTED this _____ day of January, 2022.

Mayor Louie A. Trujillo

ATTEST:

Reviewed and approved as to legal sufficiency only:

Casandra Fresquez, City Clerk

Scott Aaron, City Attorney

Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

| | | | |
|------------------|-----------|--------------------|-----|
| Elaine Rodriquez | Abstained | Michael L. Montoya | Yes |
| David Ulibarri | No | David G. Romero | Yes |

City Clerk Fresquez advised the motion carried.

5. Consideration of the American Federation of State, County and Municipal Employees (AFSCME) Local 2851 Agreement.

City Attorney Scott Aaron advised they completed the collective bargaining agreement negotiations with the local AFSCME council. City Attorney Aaron advised there were a lot of changes made and was a challenge with the turnover in the Human Resource department.

Mayor Trujillo commended the AFSCME council, City Attorney Aaron, the HR department and Councilor Romero for negotiating the contract and moving it forward.

Councilor Romero thanked City Manager Maestas, HR Director Arguello and City Attorney Aaron for moving it forward.

Councilor Montoya made a motion to approve the American Federation of State, County and Municipal Employees (AFSCME) Local 2851 Agreement. Councilor Ulibarri seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

| | | | |
|--------------------|-----|------------------|-----|
| David G. Romero | Yes | Elaine Rodriquez | Yes |
| Michael L. Montoya | Yes | David Ulibarri | Yes |

City Clerk Fresquez advised the motion carried.

Councilor Montoya advised they will continue to support their employees and if possible give another one time bonus.

6. Request approval of Professional Services Agreement between the City of Las Vegas and White Sands Drug and Alcohol Compliance.

Safety Officer Adrian Jaramillo advised the contract would bring them into compliance with TPA services.

Councilor Romero made a motion to approve the Professional Services Agreement between the City of Las Vegas and White Sands Drug and Alcohol Compliance. Councilor Ulibarri seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

| | | | |
|------------------|-----|--------------------|-----|
| Elaine Rodriquez | Yes | Michael L. Montoya | Yes |
| David G. Romero | Yes | David Ulibarri | Yes |

City Clerk Fresquez advised the motion carried.

7. Request approval of Resolution No. 22-04 submitting a proposal to Non Metro Area Agency on Aging for the Senior Center Program in San Miguel County for Fiscal Year 2022-2026.

Community Services Director Wanda Salazar discussed services to be provided, funding requested, expenses, breakdown of local funds (City of Las Vegas, San Miguel County and Village of Pecos) and two new programs (Chore and Homemaker services).

Mayor Trujillo asked about the \$53,500 for evidenced based Tai Chi and if it had to go out for RFB.

Community Services Director Salazar advised yes, she did put it out for bid.

Mayor Trujillo asked if there were policies and procedures for chore and homemaker services.

Community Services Director Salazar advised they would have that in place.

Councilor Rodriquez thanked Ms. Salazar, and stated that she has received numerous calls regarding the City funding a program to help seniors by delivering groceries to them, picking up prescriptions for them or helping them clean up their yards.

Councilor Montoya advised he was in full support of the program.

Councilor Montoya made a motion to approve Resolution No. 22-04. Councilor Rodriquez seconded the motion.

Resolution 22-04 was presented as follows:

**STATE OF NEW MEXICO
CITY OF LAS VEGAS
RESOLUTION NO. 22-04**

**A RESOLUTION SUBMITTING A PROPOSAL TO NON METRO AREA AGENCY ON AGING FOR FY
2022-2026 FOR THE CITY OF LAS VEGAS SENIOR CENTER PROGRAMS**

WHEREAS, the City of Las Vegas recognizes that Senior Center Programs are a much needed service in San Miguel County and is a major concern in New Mexico and nationally; and

WHEREAS, the City of Las Vegas will continue to operate Senior Centers out of 3 Sites to include San Miguel, Pecos and Las Vegas; and

WHEREAS, the City of Las Vegas will continue to provide Congregate, Home Delivery, Transportation, and Evidence Based Services for the seniors of San Miguel County; and

WHEREAS, the City of Las Vegas will continue to advocate for the Seniors of San Miguel County through programs provided and funding received through the Senior Center Program

NOW, THEREFORE, BE IT RESOLVED, by the City of Las Vegas Governing Body that:

1. The City of Las Vegas has adopted the attached FY 2022-2026 Proposal for Services for the for the Las Vegas Senior Center program in San Miguel County, and

PASSED, APPROVED AND ADOPTED by the Governing Body, this _____ day of January_____, 2022.

Signed:

Mayor Louie Trujillo

ATTEST:

APPROVED AS TO LEGAL SUFFICIENCY ONLY:

Casandra Fresquez, City Clerk

City Attorney

Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

| | | | |
|------------------|-----|--------------------|-----|
| David Ulibarri | Yes | Michael L. Montoya | Yes |
| Elaine Rodriquez | Yes | David G. Romero | Yes |

City Clerk Fresquez advised the motion carried.

EXECUTIVE SESSION

Councilor Romero made a motion to convene into executive session for the purpose of discussing limited personnel matters as permitted by Section 10-15-1 (H) (2) of the New Mexico Open Meetings Act, NMSA 1978. Councilor Rodriquez seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

| | | | |
|--------------------|-----|------------------|-----|
| David Ulibarri | Yes | Elaine Rodriquez | Yes |
| Michael L. Montoya | Yes | David G. Romero | Yes |

City Clerk Fresquez advised the motion carried.

Councilor Romero made a motion to exit executive session and reconvene into regular session after being in executive session for the purpose of discussing limited personnel matters as permitted by Section 10-15-1 (H) (2) of the New Mexico Open Meetings Act, NMSA 1978 and only those matters were discussed and no action was taken. Councilor Rodriquez seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya
Elaine Rodriquez

Yes
Yes

David Ulibarri
David G. Romero

Yes
Yes

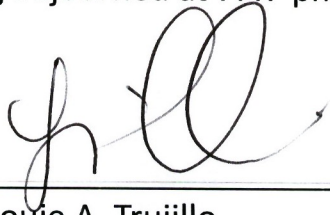
City Clerk Fresquez advised the motion carried.

ADJOURN

Councilor Rodriquez made a motion to adjourn. Councilor Ulibarri seconded the motion. All were in favor.

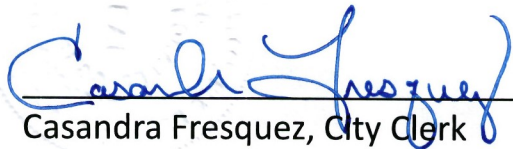
City Clerk Fresquez advised the motion carried.

Meeting adjourned at 7:47 pm.



Mayor Louie A. Trujillo

ATTEST:



Casandra Fresquez, City Clerk